

INFORMATION ABOUT PERSONAL DATA PROCESSING

Dear Sir or Madam,

if you are a party to a contract with our commercial corporation, an addressee of our direct marketing, a visitor of webpage www.vuhz.cz, you entrust us with your personal data and we thus have duties arising out of Regulation of the European Parliament and Council no. 2016/679 (hereinafter „GDPR“) to protect and secure them. Therefore, we kindly ask you to get familiar with the rules of personal data processing by VÚHŽ a.s.

INTRODUCTORY INFORMATION

Personal Data Controller:

VÚHŽ a.s., with its registered office at no.240, 73951 Dobrá, ID no. 27768953, registered in the commercial register maintained by the Regional Court in Ostrava, section B, insert no. 3030 (hereinafter „Data Controller“).

Contact details of the Data Controller:

Delivery address: 73951 Dobrá 240, e-mail: vuhz@vuhz.cz, phone: 558601211.

The Data Controller did not appoint a data protection officer.

LEGAL BASIS FOR PERSONAL DATA PROCESSING

1) Data Controller (VÚHŽ a.s) processes personal data in compliance with GDPR and also in compliance with international treaties which are binding for Czech Republic, especially with the Convention for the protection of individuals with regard to automatic processing of personal data no. 108, promulgated under no. 115/2001 Coll. of international treaties.

2) Legal basis for processing your personal data is creation of contractual relationship between you and our commercial corporation. In order to fulfil our contractual duties, we will process your identification and contact details stated in the contract including bank details even though some of those data may not directly belong to the parity of personal data.

In this regard, it is necessary to remind that not each of your personal data requires your expressive consent to its usage, as stated in GDPR, especially if it is used in our legitimate interest, e.g. in relation to a contractual provision processing.

During business activities (contract conclusion), it is not possible to exclude the statement of e-mail address and the names of contact persons of the individual participants of a contractual relationship. This is to avoid abuse of e-mail messages since only information delivered to the contractual party from e-mail addresses stated in the contract are binding for a given contractual relationship.

3) If we require consent relating to processing some personal data which does not fall under any parity, e.g. legitimate interests of the party, and if you subsequently give such consent, you have a right to recall such consent anytime.

4) Also you have a right, in case of sending our commercial communication (offer or demand), to express your lack of interest in such commercial communication or to raise objections to such processing.

WHY DO WE COLLECT PERSONAL DATA?

We collect personal data in order to maintain and develop relationships with the existing partner organizations of VÚHŽ a.s. (suppliers, customers, financial institutions, etc.). Further, thanks to personal data collection, we improve our customer service and care. From the marketing point of view, we collect identification and contact data necessary for offering our goods and services to new potential customers.

We collect personal data also for the purpose of recruitment of new employees which is separately dealt with in the document *Information about protection of personal data for personal purposes*.

WHAT PERSONAL DATA DO WE COLLECT?

Among personal data processed by the Data Controller belong especially:

- name and surname
- company's phone number
- company's e-mail address
- position in the firm
- photos from the events organized by VÚHŽ a.s.

FOR HOW LONG ARE YOUR DATA STORED?

Personal and contact data are stored – processed in compliance with legal regulations for a necessarily long time, i.e. for fulfilling the purpose and for such purpose only, the longest, however, for the duration of contractual relationship or until all rights and duties are settled,

including the expiration of warranty period and time limits set by the existing Civil Code. Once the purpose of processing (sorting) elapsed or the Data Controller does not have any legal reason for processing storage of personal or contact data, the Data Controller shall delete and shred such data.

WHERE ARE YOUR PERSONAL OR CONTACT DATA STORED?

Your personal and contact data will be stored both electronically and in hard-copy form (printed). Documents in electronic form are stored in central discs in data centres of the Data Controller and in the local password-protected discs of the authorized employees. They further are stored in software application RAYNET which does not use such data in any further way. All data stored in RAYNET application are used only by authorized employees of the Data Controller. The documents in hard-copy form are stored in the lockable lockers to which only authorized employees have access.

WILL OUR PERSONAL DATA BE PASSED TO FURTHER BUSINESS ENTITIES, E.G. OUTSIDE CZECH REPUBLIC?

No, your personal data will be processed and stored exclusively in the Czech Republic unless you and the Data Controller agreed otherwise.

WHO WILL HAVE ACCESS TO YOUR PERSONAL DATA?

Only those employees of the Data Controller who have been authorized to specific tasks relating to the purpose of personal or contact data processing will have access to your personal and contact data.

Personal data will not be passed to any further subject without your expressive consent or without legal reasons which allow it (e.g. adherence to valid legal acts or other legal regulations, protection against health injury or property damage etc.).

WHAT ARE YOUR RIGHTS IN CONNECTION WITH PERSONAL DATA PROCESSING?

1) You have a right to request access to your data. Upon your request, we provide you with an information about what personal data we process, for what purpose, from what source were these

data gained, or to whom have these data been provided and what is the planned time of its processing and storage.

2) You have a right to anytime request correction of inaccurate personal data or its completion if they are incomplete. You also have a right to request deletion of personal data which are unnecessary for the purpose for which they were originally processed or which can no longer be used by the Data Controller from other reasons (e.g. they were processed unlawfully, law requires their deletion).

3) You have a right to request limitation of your personal data processing – it means that you can request us not to delete your data which we would have to delete otherwise, and also you can request us not to use your personal data until it is clear whether the processed data are accurate or whether your objection against personal data processing was raised justifiably.

4) You have a right to anytime raise objection against processing your data for the purpose of direct marketing (sending business demands or offers). If you do so, your personal data will no longer be used for such purpose. You also have right to raise objection against processing your personal data based on our legitimate interest – in such case we will continue to process your data only if it is proved that there are important legitimate reasons to do so.

HOW TO CLAIM YOUR RIGHTS?

You shall claim your rights (including the right to raise objections) at the Data Controller which is VÚHŽ a.s. You can contact us in writing, by phone or e-mail, ideally on contact address:

VÚHŽ a.s., Ing. Oldřich Žák- economic director, 73951 Dobrá 240,
phone: +420 558601603,
e-mail: zak@vuhz.cz

HOW TO PROCEED IN CASE YOU THINK THAT YOU PERSONAL DATA PROCESSING WAS DONE IN BREACH OF THE VALID LEGISLATION?

In such case you can complain at the Office for Personal Data Protection, Pplk. Sochora 27, 170 00 Prague 7, phone +420 234665111, e-mail: posta@uouu.cz, webpage: [https:// www.uouu.cz](https://www.uouu.cz).

CAN AUTOMATIC DECISION MAKING INCLUDING PROFILING TAKE PLACE WHILE PROCESSING YOUR PERSONAL DATA?

Automatic decision making means decision made by a machine (computer) without any human intervention and which has legal or other significant consequences for you (e.g. termination of



ADVANCED METAL
TECHNOLOGIES

VÚHŽ a. s.
739 51 Dobrá 240
Maintained by the Regional Court in Ostrava, section B, insert
n. 3030
ID no.:27768953
Tax ID. no:CZ27768953
www.vuhz.cz

contract). Automatic decision making does not occur at VÚHŽ a.s., it is always a specific authorized employee of VÚHŽ a.s. who makes decisions of relevant steps.

THIS INFORMATION BECOMES VALID AND EFFECTIVE AS TO 25 MAY 2018

Board of directors of VÚHŽ a.s.

